

## **ENROLMENT AND ORIENTATION PROGRAMME FOR CONTRIBUTING SCHOOLS - YEAR 7 STUDENTS 2021**

We wish to ensure the transition from primary school to intermediate is a smooth one for all students and that the Year 6 students, with their families, have all the essential information they require to prepare for next year. As a school we certainly appreciate the assistance of our contributing school colleagues.

### **Schedule of Events**

#### **Week 1, Term 3**

All Year 6 students in contributing schools to receive the Otumoetai Intermediate School information and 2021 enrolment pack.

#### **Wednesday 12<sup>th</sup> August 2020 7:00pm to 8:30pm**

An information evening for all Year 6 students and their families will be held at Otumoetai Intermediate School.

#### **Wednesday 19<sup>th</sup> August 2020 11am**

Showcase performance at the Otumoetai College PAC

#### **Friday 18<sup>th</sup> September 2020**

All Year 6 students are to have returned their enrolment forms to the contributing schools. Contributing schools asked to collect these in and attach a hard copy list of all of their Year 6 students.

#### **Wednesday 28<sup>th</sup> October – Thursday 29<sup>th</sup> October 2020**

School visits by Senior Management Team.

- (1) Henk and Otumoetai Intermediate student leaders to talk to Year 6 students.
- (2) Senior management team to speak with Year 6 teachers regarding placement of students into classes.

**Proposed Visit Times:**

<b>Wednesday 28<sup>th</sup> Oct</b>	9:00am	Bellevue Primary
	11:00am	Otumoetai Primary
	1:30pm	Bethlehem Primary

<b>Thursday 29<sup>th</sup> Oct</b>	9:00am	Pillans Point School
	11:00am	Matua Primary
	1:30pm	Brookfield Primary

*We will send each school a google doc template to be used as a basis for discussions with Year 6 teachers. This will then be used to assist us with classroom placement. It is crucial that this is completed prior to the visits from OIS Senior Management Team*

**Wednesday 4<sup>th</sup> November 2020 - Contributing Schools Orientation Day.**

<b>Proposed Times:</b>	9:00am to 10:15am	Otumoetai Primary and Brookfield Primary
	11:00am to 12:15pm	Bellevue Primary and Matua Primary
	1:30pm to 2:45pm	Bethlehem Primary and Pillans Point School

**Thursday 5<sup>th</sup> November 2020 – Non-Contributing Schools Orientation Day**

*If you complete a Writer's Scorecard we would appreciate a copy of this.*

*We would also appreciate any medical reports/IEPs/GSE/RTLB/other professional reports.*

*NB: We do not require any other records or profile sheets.*

Henk Popping  
PRINCIPAL